

BUSINESS LICENSE INSPECTION AND
CODE CLEARANCE FORM APPLICATION

Planning & Development Office
City of Easley
205 North 1st Street, POB 466, Easley, SC 29641
Phone: (864) 855-7908 Fax: (864) 855-7951

This form is required for all businesses in the City of Easley. Date: _____

Business Location: _____ Space/Unit: _____ Zip: _____

Mailing address, if different: _____ Zip: _____

Business Name: _____ Phone#: _____

Business Owner: _____ Owner/Agent of Building: _____

Square footage of space: _____ Do you rent _____ own _____ or lease _____ this space?

Nature of business: _____

New Business _____ Change of Business _____ New Building _____ Ownership Change _____

Location Change _____ If so, previous address: _____

Former business at this location _____

Does business currently have a Knox Box? _____ (if no contact the Easley Fire Dept.)

What type of sign will be installed? _____ wall _____ free-standing. All signs require a permit. **Click here.**

Is power on in the building/space? _____

Name and phone number of contact person: _____

Signed: _____ (applicant)



Building Codes/ Zoning Division: Compliance with Building Codes/Zoning Regulations approved disapproved

Signature Date

Fire Department: Compliance with Fire Code approved disapproved

Signature Date

PLEASE RETURN THIS FORM, WITH THE REQUIRED LICENSE FEE TO THE FINANCE/BUILDING LICENSE DEPARTMENT. YOU MAY NOT LAWFULLY CONDUCT BUSINESS UNTIL A LICENSE IS ISSUED.

Dept of Revenue (Retail License).....241-1200
Public Works (trash/recycle).....855-7916
SLED (alcohol license).....467-8111

Easley Police Dept.....859-4025
DHEC.....898-5832
Easley Fire Dept.....859-8950